

CAMP POLICIES

Treasure Mountain Bible Camp
2025

We are glad that you chose to help us here this summer! We have been praying that the Lord would direct you here and trust that He will do a magnificent work of grace in your life as you serve. We are confident that God will make Himself real to you this year through the natural beauty of His creation; the songs we will sing about Him; the verses we will memorize from His Word; the preaching of the Word of God; the games that we play and your preparation and presentation of devotions in your cabin. The bottom line is that we want you to see and experience the truth of God's Word and then live it out and exemplify the love of Christ to those campers that are put in your charge.

1. Leadership

Contact any one of the following people if you have a need:

Leadership Staff:

Camp Director:	Bro. Jeremy Sheldon
Office Manager:	Mrs. Lydia Sheldon
Office Assistant:	Miss Kimberly Moffitt
Assistant/Program Director:	Pastor DJ Stone
Nurse:	Mrs. Emily Stone
Junior Camp Director:	Bro. Caelin Walker
Hospitality:	Mrs. Ellee Walker
Trading Post:	Miss Abigail Salmans
Head Cooks:	Bro. Joshua and Mrs. Kimberly George

2. Emergencies/Visitors

In the case of an emergency, the camp director or camp office will call parents/guardians or send out a mass email to inform parents/guardians about the emergency as soon as possible or as soon as campers are safe. If an emergency occurs where campers must be evacuated, the camp will contact parents or guardians as soon as the campers are safe to let them know where to meet the camp to pick up their campers.

In the case of any emergency, designated staff members will take care of any campers with disabilities. More specific information on emergencies is explained below.

1. Medical Emergencies and Procedures:

All medical emergencies, injuries, illnesses, and complaints are to be directed immediately to the camp nurse. The camp nurse's station, Medicine Man, is just to the right of the girl's restroom. However, the camper is not to be moved from the point of injury if it is the best judgment of the attending adult(s) that there is a possibility of neck, back, or head injury. In this case, the camp nurse is to assist the camper where they are. First aid is to be administered as per the nurse's judgment.

If the camp nurse thinks the illness or injury is beyond their medical abilities or cure, they are to immediately contact the on-site director. Either he or the nurse can make a 911 call on the camp's radio/telephone communication to summon nearby medical assistance. There may be times when he will take or assign someone to take the camper to Valley View Hospital's emergency room in Glenwood Springs, Colorado (A 45-minute drive). If the on-site director isn't readily available, the camp nurse can make this 911 call or take or assign someone to take the camper to Valley View Hospital.

911 Contacts:

1. Office Telephone: Immediate contact with 911
2. Local fire department (2 miles away): Has transport vehicle/E.M.T.'s
3. Redstone Fire Department (8 miles away): Has ambulance/E.M.T.'s
4. Carbondale Fire Department (28 miles away): Has ambulance/E.M.T.'s

5. Transport to Valley View Hospital emergency room Glenwood Springs (40 miles away, approximate 45 minutes.)

2. Fire Protection Plan:

In case of a fire in a building: Proceed quickly to a fire-warning station where a fire extinguisher is found. Pull the alarm, and then use the fire extinguisher on the fire by pointing the nozzle at the base of the flame and make sweeping motions. There is one on the West Side of Yule Creek, on the boys' restroom porch and one on the East Side of Yule Creek, on the girls' restroom porch. These warning stations are painted red and accessible to all campers and staff. Instructions are given on the first day of camp as to the location and proper use along with an actual fire drill.

Fire extinguishers are inspected yearly by professionals and are stamped with the date of inspection. There are three fire hydrants found on the campground: One by the speaker's cabin, one near the dining hall on the West side, and one across from the boy's restroom. Instructions are given on the first day of camp as to their location and proper use.

3. Evacuation Plan in the Event of a Fire or Flood:

In case of a fire or flood, everyone must assemble immediately at the ball field to receive instructions for the evacuation plan. NOTE: The ball field is in a wide-open place where the possibility of fire and flood is remarkably close to none. Instructions will be given at that time, and we will all move out together. It will depend on wind current and location of the fire whether we move to the South, toward the Marble Quarry on foot, up a trail along the creek, or North, toward the town of Marble on foot, down an old railroad grade. If the possibility exists that we can use vehicles, we will move to the parking area, load everyone, and proceed to the town of Marble on the main road.

Campers/Staff are not allowed to bring fireworks, matches, or lighters with them to camp. If you do have any of the items mentioned above, please turn them in to the camp director at once.

4. Adverse Weather:

Adverse weather is weather that can cause harm to campers. In case of adverse weather, the camp will cease all outdoor activities until the weather clears. Campers are kept in covered areas during lightning storms.

5. Tornadoes or Other Such Natural Disasters:

In the event of any tornadoes or natural disasters, campers and staff will shelter in place until all is clear or further instructions are given. In the event evacuation is needed, campers and staff will gather on the ball field to prepare for evacuation.

6. Active Shooter Policy:

If shots are fired, and it is clear that there is a person or persons on the camp property that is/are shooting at campers and or the camp staff the following actions are to be taken:

The first action is for everyone to run for cover by staying as far away from the event as possible and running as low to the ground as possible.

Second, everyone is instructed to hide behind buildings, trees, rocks, under vehicles, or anything that gives the best and quickest cover from being seen or heard.

Third, men staff members are to covertly try to get to the camp office and call the 911 dispatcher to send sheriff deputies.

Fourth, everyone needs to stay as calm and quiet as they possibly can and pray for God to stop the perpetrator(s) from committing any more mayhem until a good guy with a gun arrives.

7. Lock Down Policy:

If person or persons on the camp property are threatening campers and or the camp staff or chasing the same with a knife or some other deadly object(s) and a "Lock Down" is called for to stop the mayhem the following is to take place:

Every camper and staff member are to return to their cabin and lock the door. Windows are to be covered, and everyone must pile their belongings against the door, then lay down on the floor and be quiet.

A designated man staff member is to covertly make his way to the main gate and lock it while a second designated man staff member covertly tries to get to the camp phone and call the 911 dispatcher to send sheriff deputies to handle the situation.

8. Visitors:

From time to time, we have people come on the property of Treasure Mountain Bible Camp unannounced, and often uninvited. These people often seek directions to nearby attractions of abandoned rock quarries, trails, and other points of interest. There may be individuals seeking information about our camp ministry and go past our "No Trespassing" signs and closed gate to seek us out.

Do not assume that uninvited visitors are there to cause harm, sometimes we have delivery of fuel and possibly food to the camp. The possibility also exists for one or more of the camper's parents to come to camp unannounced before the time of dismissal of the camp period. But stay alert because some people do come to blatantly trespass on the camp property. These "visitors/ trespassers" have not been run through our background check system for child abusers and offenders. Due to these possibilities of unchecked adults coming within the parameters of our residential camp setting the following precautions are to be taken to assure the safety of our campers and camp staff:

Staff members are to be aware of their duties in this behalf as follows:

1. The main gate is to be locked at night from "lights out": 10:30 P.M. until 7:00 A.M. daily during camps.
2. All staff members are to be vigilant day and night as to the presence of perpetrators on or around the campgrounds.
3. When met, staff members are to advise the visitor(s) to head to the camp office. A "visitor information card" will then be filled out for each visitor(s) or group(s). At that time, the on-site director will be called if needed.
 - a. The camp records the date and time of the visit, the visitor's name, and the purpose of the visit.
 - b. If the visitor is unknown to the personnel at camp, at least one piece of identification must be inspected.
4. If there is cause for suspicion of intent, such as strange or unusual conduct, of strangers or in all cases where they appear at night, the on-site director is to be contacted immediately.

9. If Someone is Lost:

All available staff members will conduct a preliminary search of the campgrounds. If the camper is not found within a reasonable length of time a call will be made to the authorities for a search and rescue team to be brought in to conduct the search. Parents/guardians will be notified when the authorities have been called in to search.

3. Water Policies

1. Lifeguards:

(Boys) _____

(Girls) _____

Please make sure to treat our lifeguards with the utmost respect. Do your best not to distract them, prank them, or try to throw them into the water while they are working.

2. Canoes:

- a) Any camper or adult using a canoe or watercraft MUST wear a life jacket, which is of the proper size and fastened all the time they are in a canoe.
- b) Canoes are to remain in the pond where they are found and not moved to other locations.
- c) Children under 10 must be accompanied in the canoe by their parent(s) or the parent(s) adult appointee.
- d) For children's camps, there must be a lifeguard on duty when canoes are being used either for pleasure or an event.

3. Pond Shorelines and Creek Banks:

Creek: Swift water and undercut banks on the creek pose a danger to all attendees. This condition is at its greatest danger during the snow runoff from mid-May to mid-June. Campers are not allowed around the creek at any time. A follow-up supervision of these water locations, by the adults, is to be maintained throughout the entire time campers are at camp.

Pond: The pond is only to be used at designated times.

Parents with small children must not let the children near any of the ponds or the creek unless you personally have them in your arms or firmly by the hand.

4. Water Slide Procedures:

The on-site director verbally gives each group that uses the water slide the following instructions prior to use.

1. There will be one adult at the top of the slide controlling the water and use of the slide.
2. There will be one adult at the bottom of the slide near the end of the slide assisting participants after they arrive in the water to make sure they are safe and to aid them out of the pond if necessary. This same adult will give clearance to the adult to the top of the slide as to when it is safe for the next person to be sent down. **Only one person at a time can come down the slide.** No camper can go down the slide until the adult gives clearance at the bottom of the slide.
3. Each participant will be instructed on how to go down the slide. (Keep hands and legs inside the ramp. Do not wear watches, glasses, and any other sharp objects.)
4. Medical personnel will be on alert that the slide is in use.

We want to make this event fun for the young people but make it safe so everyone has an enjoyable time. If anyone does not abide by the above rules, they will not be allowed to take part.

4. Camper Interactions

1. Definition of Terms:

Counselor:	18 years and older
Assistant Counselor:	Less than 18 years old
Adult/Staff:	18 years and older
Child/Camper:	Less than 18 years old

2. Camper Discipline:

Discipline Rules according to the State of Colorado:

- Discipline is of a constructive or educational nature, and includes such measures as diversion, separation from the problem situation, talking with the child about the situation, or praise for appropriate behavior.
- Children are not to be subject to physical harm, fear, or humiliation.
- Children are not to be punched, shaken, bitten, roughly handled, or subjected to any physical punishment.
- Separation, when used as discipline, is brief and appropriate to the child's age and circumstances, and the child is within the hearing of an adult in a safe, lighted, well-ventilated place. No child is isolated in a locked room or closet.
- No child is punished for toiletry accidents.
- Verbal abuse or derogatory remarks about the child, his family, his race, religion, or cultural background is not to be used or allowed.
- Meals are not denied to the camper as a disciplinary measure.

Authority to punish is not delegated to other children, nor does the camp sanction one camper punishing another camper.

Camp procedure: Any infraction considered worthy of punishment beyond the foregoing is to be brought to the Camp Director or his appointed assistant.

Any issues will be reported to the Camp Director or Assistant Director. Each camper will be given three infractions before they are sent home. After each infraction, the Director or Assistant Director will talk with the camper about the infraction and provide a chance to show changed behavior. Parents/guardians will also be contacted about each infraction. After three infractions with no change, the campers will be sent home.

3. Physical Contact with Assistant Counselors/Campers Under 18 Years Old:

Attitude: Staff members are to always maintain an adult/child relationship with the campers. Do not allow yourself to become a "Buddy." Speak authoritatively, maintain high standards, and elevate conversations to your adult level. **Never isolate a child to yourself either emotionally or physically.**

Supervision:

The campers are to receive constant supervision while on the campgrounds or on field trips sponsored by the camp for their entire stay. If an activity (scheduled or not) does not have at least (1) one counselor for every (8) eight campers, it is to be canceled immediately and all participants return to the main area of the camp and regroup. The program director is responsible for ensuring that the counselor/camper ratio, stated above, is maintained in all outdoor activities.

Meals and chapel time:

Maintain space between yourself (as counselor) and any of the campers/assistant counselors while seated. Each counselor needs to sit with his/her campers during mealtimes.

Camper Belongings and Money:

Counselors are responsible for making sure that none of the campers in their cabin take another campers belongings or money. Campers should not be sharing bedding, clothing, or any other personal belongings with other campers.

Touching:

- a) Counselors are not to touch a camper or an assistant counselor (under 18 years old) of either sex below the top of the shoulders.
- b) If a camper jumps on you and will not let go, upon verbal commands, call for another adult or an assistant to remove them.
- c) If medical treatment is needed, call the camp nurse and stay with the nurse during treatment if no other adult is present.
- d) If help with zippers, clothing articles, sports equipment, etc., is needed, give voice assistance only or call for an assistant counselor that is under 18 years of age to help.
- e) Over familiarity with a camper(s) or assistant counselor(s) will be grounds for one or all of the following reprimands:
 1. Incident will be noted on your camp record.
 2. You will be verbally warned not to continue the behavior.
 3. You may be dismissed from camp.
 4. You may be turned over to the proper authorities for prosecution.
- f) **If you see something, say something.** The safety of a child is of greater importance than momentary embarrassment for the adult.
- g) If a child tells you about any form of what seems to be Child Abuse, always assume that they are telling the truth.

In the Teepees/Cabins/Shower House:

- a) Counselors are not to disrobe/display themselves in front of their campers at any time.
- b) Campers are to undress and redress only within the Shower stall.
- c) Bedding is to be arranged in such a way so that the counselors' bedding does not touch the bedding of the campers.
- d) All campers' beds are spaced according to Colorado laws. Each camper has his or her own bed and should not share a bed with anyone, counselor or camper.

One-on-One Counseling:

Keep yourself from situations where you are alone with a camper or an assistant counselor. Make sure that there is someone else seeing your encounter such as other adults or a group of campers.

4. Mandatory Reporting:

- Remember when counselling campers to remind them that you are unable to keep things secret. Avoid promises that would lead them to think that you will not tell anyone else.
- All cases of reported abuse should be taken to the Camp Director immediately.
- Under the "Child Protection Act of 1987" (C.R.S. 19-3-301) in the Colorado Children's Code, childcare center workers are required to report suspected child abuse or neglect. The law at 19-3304 states that if a childcare worker has "reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect shall immediately report or cause a report to be made of such fact to the county department or local law enforcement agency."
- "Abuse" or "child abuse or neglect" means an act or omission in one of the following categories which threatens the health or welfare of a child: skin bruising, bleeding, tissue swelling, or death; any case in which a child is subjected to sexual assault or molestation, sexual exploitation, or prostitution; any case in which a child is in need of services because the child's parents, legal guardian, or custodian fails to take the same actions to provide adequate food, clothing, shelter, medical care, or supervision that a prudent parent would take.
- If at any time a staff member suspects child abuse, it is in the responsibility of that staff member to report or to cause a report to be made of this suspicion to the local county department of social or human services at **Gunnison County Social Services (phone number (970) 707-7005)** or the police department. **It is not the staff's role to investigate suspected abuse, only to report it.** Persons who

make a good faith report are immune from civil and criminal liability. Also, the law protects the reporting party's identity.

- A Childcare worker who does not report suspected child abuse or neglect commits a class 3 misdemeanor and will be punished as provided in section 18-1-106 C.R.S. The staff person could also be liable for damages "proximately caused thereby."

5. Orientation Guidelines

Although some of these guidelines may be reviewed, these are the key areas addressed in the first orientation meeting. Please review these and become familiar with our expectations for the campers.

Policies

1. Boundaries – East and West foot of mountains, North to the chapel, South to the end of the parking lot.
2. Evacuation plan – Report immediately to the big ball field east of the parking lot.
3. Hurt/Lost Campers – Report immediately to camp staff member.
4. Fishing Rules – 1 fish per day/per person. No catch and release or catching fish for others. We can't cook the fish!
5. Canoeing – All participants must wear the proper size and properly adjusted life jackets. Lifeguards will be posted at the pond before campers can swim. Please read the posted signs!
6. Waterslide – This is an organized event only and must be operated on the supervisors' orders.
7. Stream – When run-off is occurring extreme danger exists. No children near the creek!

Camp

1. Bell – The bell at the chapel is a call for service meetings; the bell on the dining hall is a call for meals. If you are late for meals by 10 minutes or more, you might miss the meal.
2. Wildlife – No chasing, throwing, touching, or shooting at deer, marmots, rabbits, or anything else that creeps, crawls, hops, or runs!
3. Trash – Throw all your trash away in the appropriate cans. If you catch someone throwing trash in the bushes or on the ground, they must buy you something of equal value at the Trading Post!
4. Snack Foods – Leave all food you brought to camp with you locked in your vehicles. Absolutely no food in your cabins/teepees!
5. Clean Up – Please leave camp better than you found it!
6. Dining Hall – No campers on the upstairs deck. Food fights are not tolerated. Do not be wasteful and only get what you can eat. Show appreciation to cooks and kitchen staff.

Fees for Camp

The only required camp fee is the payment for a week of camp. There are options for campers to buy items from the Trading Post ranging from \$0.50 for articles like candy to \$40 for articles like apparel. Offerings are also taken multiple times during the week. However, campers are not required to purchase anything from the Trading Post or give anything in the offering.

Prices for Specific Camps are as follows:

- FLAGS Camp: \$530
 - o \$30 discounts are given to those who register before April 15.
- Combo Camps: \$285
 - o \$15 discounts are given to those who register before April 15.
 - o Sponsors and campers pay the same price.
- TMR Teen Summit
 - o New Campers: \$150
 - o 2025 Returning Campers: \$100
 - o \$15 discounts are given to those who register before April 15.
 - o Two sponsors come for free, but additional sponsors must pay \$100 each.

Offered Activities

These are the activities that the camp offers.

1. Ball field
2. Boating

3. Campfire
4. Fishing
5. Giant swings
6. Hiking
7. Horseshoes
8. Softball
9. Soccer
10. Tether ball
11. Snake Pit
12. Volleyball
13. Water slide

Please be aware that the camp has a specific program related to the year's theme incorporating many of these activities that it follows during the camp week. All activities will be supervised by camp staff or the campers' visiting counselors/sponsors.

Camp Meals, Special Diets, and Allergies

1. Camp meals change based on the availability of supplies.
2. If parents would like to know the menu for the week their campers are at camp, please call the camp office.
3. Our cooks seek to have meals prepared for campers with special diets and/or allergies.
 - a. However, the camp must know about these diets or allergies before the week of camp.
 - b. Please let the camp know through the registration form or by calling the camp office about any allergies or special diets.
4. Campers can buy snack items from the Trading Post.

Miscellaneous

1. Guns – Men's Conference only! If you have a firearm, tell the camp director immediately.
2. Fires – No campers playing in or adding fuel to the fire. Designated areas only. Adults may add fuel only from the wood pile. No Fireworks!
3. Restrooms – No trash down the toilets. No wet clothes draped over walls in the restrooms. Please hang clothes in areas appointed to dry.
4. Drinking fountains – One on each side of the creek. Do not touch the fountain with your mouth.
5. Electricity – Is normally on from 6-10 AM and 4-10 PM
6. Gate – The main gate is locked at night. If you need to be let out of camp after 10 PM, you will need to make arrangements with the camp director.
7. Maintenance issues – Contact the Director or other staff member.
8. Medical – All medications are to be held by the camp nurse under lock and key where campers do not have access to them without the nurse's assistance or permission. The camp medical location is in Medicine Man, found next to the girls' restroom. The camp nurse sleeps at night in her camper, the third one down on "Camper Blvd". Campers or counselors are permitted to keep their inhalers and epinephrine auto-injectors as long as the nurse is aware that they have them.
9. Trees – No carving on trees.
10. Transportation – Campers do not leave the property or go on overnight trips. The camp does not transport campers.
11. Hikes – Campers who go on hikes are accompanied by camp staff. Camp staff are equipped with two-way radios that are monitored by the office and the camp director.
12. Campers with Special Needs or Challenging Behaviors – Treasure Mountain is in a rugged camp setting. Camp staff does their best to accommodate every camper by having enough staff on hand to take care of every camper's needs. Each counselor is aware of any campers under their charge who might need more help. Campers with special needs often come with sponsors who help care for them as well.
13. Camper Pick Up – The camp only releases campers at specific pick up times to those authorized by the parents or guardians to pick up their campers. This information is typically specified on the camper's registration form. If we do not know the individual picking up the camper, we will request at least one form of identification.
14. Media – The camp is a screen-free and media-free zone. There is no access to the internet for campers on the premises.

File a Complaint

To file a complaint against the camp, call (303) 866-5958 or write to:
Complaint Intake, Division of Early Care and Learning
Colorado Department of Early Childhood
710 S. Ash St.
Denver, CO 80246

In order to file a complaint, you must include a description of the complaint as well as your name, telephone number, and mailing address.

*This document is the property of Treasure Mountain Bible Camp of Marble, Colorado.
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