

## **NEW Fingerprinting Process for the State of Colorado**

*"Following Senate Bill 17-189, the Colorado Bureau of Investigation is implementing a new, Statewide digital fingerprinting process known as CABS (Colorado Applicant Background Services)....CABS has been approved to replace the current paper-and-ink digital fingerprinting program that transmits fingerprints directly to CBI through a secure, online connection."*

### **The Process:**

1. Online Pre-registration and Appointment - Go to [www.coloradofingerprinting.com](http://www.coloradofingerprinting.com) and proceed to the second tab - CABS

2. Scroll down and click on the red box that says "Applicants Click Here to Begin."

3. This will direct you to a separate page where you will click on "create an account" to set up an account and complete the registration process, which should only take about 5 minutes. (If you are not taken directly to a separate page to set up your account, you can go directly to [abi.complio.com](http://abi.complio.com) which is the website for the account set-up.)

5. At a certain point of creating your account, you will need Treasure Mountain Bible Camp's CBI Unique ID # which is: 0015DCLI  
and TMBC's Daycare License # which is: 78359

6. Once you have set up your account, you will choose a location to get fingerprinted, get instructions for fingerprinting, set up your appointment, and pay the FBI and CBI fee of \$49.50. (If you are an **out-of-state applicant**, please make sure to read Number 8 when choosing a fingerprinting location and then make sure to save the address they give you to send your fingerprint card to.)

7. When you go in to get fingerprinted, you will need to bring in the 15-digit order number issued to you on page 8 when you registered online, TMBC's CBI unique ID # 0015DCLI, and a government-issued ID card, i.e.: driver's license, passport, military card. The fingerprinting process should take about 5-10 minutes.

**However**, you will also have your picture taken which can slow down the process if you are not prepared. Here are the strict regulations for getting your picture taken: no jackets, sweaters, or hoodies, nothing on the head, no glasses, both ears must be showing, hair must be behind the shoulders. If the picture is not acceptable, they will call you back in to repeat the process.

7. Once you have been fingerprinted, you are done, and we at Treasure Mountain Bible Camp will receive your info through a secure results portal.

8. **Additional information for out-of-state-applicants** - Applicants will create an account and then select "out- of-state applicant" instead of choosing a CO fingerprinting location, write down the address to mail their fingerprinting card to, follow the instructions to set up their account, and pay for their order online.

**Thank you for taking the time to complete this process and comply with the government regulations that we are required to abide by in order to minister to the young people of our country!**